

CENTRAL INTELLIGENCE AGENCY  
WASHINGTON 25, D. C.

25X1A9a

11 July 1951

MEMORANDUM

TO : Deputy Director for Administration  
FROM : Director of Training  
SUBJECT : Management Survey of Office of Training Reorganization.

25X1A9a

1. The recent organizational change which transferred the Training Division, DD/P, to the Office of Training has raised certain administrative problems about which this Office seeks guidance.

2. It is requested, therefore, that the Advisor for Management conduct a survey, at the earliest practical moment, of the mission and functions of the combined offices, with special attention to:

- (a) the organization of the O/Tr
- (b) the Table of Organization of the O/Tr
- (c) the allocation of funds to the O/Tr
- (d) the space requirements of the O/Tr
- (e) provisions required for the security protection of covert operational training.

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MATTHEW BAIRD

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NO CHANGE in Class. ☐

☒ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

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